



## IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

Richard L. Bruner  
CHAIR

Kathleen Kohorst  
Kelly Dolan Lange

Timothy L. Lapointe  
Mary Sellers

Mary Mosiman  
Robert von Wolfradt

RIC LUMBARD, EXECUTIVE DIRECTOR

GOVERNOR TERRY E. BRANSTAD    LIEUTENANT GOVERNOR KIM REYNOLDS

### Iowa Telecommunications & Technology Commission

**Grimes State Office Building, 1st Floor**

**400 E. 14th Street, Des Moines, IA 50319**

**FINAL**

**November 19, 2015**

To ensure the most efficient use of State resources, the November 19, 2015 ITTC meeting was held via video conference pursuant to Iowa Code section 21.8. A video conference also ensured more Commissioners were able to participate in the meeting and reduced the risk of delays caused by weather or other impediments to travel. The meeting was accessible to members of the public through attendance at the Grimes State Office Building.

#### **I. Roll Call:**

- Commissioners Present:**

Richard Bruner, Chair (on-site)  
Kelly Dolan Lange, Member (video conference)  
Timothy Lapointe, Member (video conference)  
Kathleen Kohorst, Member (video conference)  
Mary Sellers, Member (on-site)

- Commissioners Absent:**

Mary Mosiman, Ex-Officio  
Robert von Wolfradt, Ex-Officio

- Iowa Communications Network Staff Present:**

Ric Lumbard, Executive Director  
Mark Johnson, Chief Operating Officer  
Deb Evans, Chief Financial Officer  
Scott Pappan, Engineering Manager  
Philip Groner, Business Services Manager  
Mike Cruise, Financial Manager  
Jontell Harris, Government Relations Director  
Jessica Jensen, Executive Administrator (Recorder/Minutes)  
Lori Larsen, Communications Director

#### **IOWA COMMUNICATIONS NETWORK**

Grimes State Office Building, 400 E. 14<sup>th</sup> Street, Des Moines, IA 50319    Phone: 515-725-4692    Fax: 515-725-4727    [www.icn.iowa.gov](http://www.icn.iowa.gov)



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- **Guests:**

Frank Hilton, Iowa Network Services (INS)  
Joe Coon, Mississippi Bend Area Education Agency (AEA) (phone)  
David Faith, Iowa Attorney General's Office

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## II. Call to Order

- Chairperson Bruner called the meeting to order at 10:31 am. It was noted that a quorum of members were present for the meeting.

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## III. Approval of October 21, 2015 Meeting Minutes

- Chair Bruner requested to approve the October 21, 2015 Meeting Minutes. Commissioner Sellers moved to approve the minutes. Commissioner Lange seconded the motion. The motion passed unanimously.

Commissioner Kohorst - Yes  
Commissioner Lange - Yes  
Commissioner Lapointe – Yes  
Commissioner Sellers – Yes  
Commissioner Bruner – Yes

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## IV. Old Business:

- **FirstNet Update – Ric Lumbard**

The Statewide Point of Contact (SPOC) meeting held in October served the purpose of providing information to FirstNet allowing them to release the Request for Proposals (RFP). Once the evaluation process has been completed, they will then begin the technical design process. There has been much work completed in the FirstNet process and there is still much to be done. There still needs to be a State plan completed and then, once the State and FirstNet have crafted the State plan, it will then be presented to the Governor. Those conversations will not take place until approximately a year from now. However, the meetings for the FirstNet process will begin soon.

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*Comments:*

*Bruner: How does the industry fit in with this?*

*Lumbard: This is a state and Federal initiative. While I was in Colorado I asked if a consortium approach would be appropriate and FirstNet said yes. We would be able to project manage and bring together the telecommunications industry in the State of Iowa.*

*Bruner: What we would like to see is that government and private industry have one voice.*

- **Finance Update – Mike Cruise**

- October Budget-to-Actual Review
- Cash from operations decreased by \$103,000 for a year-to-date (YTD) total of \$173,000. We are \$1.1 Million dollars above budget, due to slightly increased revenues and decreased costs in expenses.
- The overall margin is 74.1%.
- Please note that there was an error in billing for October. We have identified what it was and what caused it. An incorrect amount for the USAC discount was applied to our customers' bills, so there will be a correction made. It didn't affect what we billed our customers, but it would have affected what we would have billed to *Universal Service Administrative Company (USAC.)* There will be a correction on the November billing.

*Comments:*

*Bruner: Has there been a change in what USAC funding can include?*

*Groner: Voice has a five year step down from USAC. They have consolidated many of the services.*

*Bruner: What is the impact on the schools?*

*Groner: Many of the services that the schools received USAC funding for have been or will be discontinued. They are reducing what is eligible and restructuring what is available. Demand for internet bandwidth is continuing to grow.*

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### V. New Business

- **Waiver – Phil Groner - ACTION Required**

The waiver for the Commission to consider is from Green Hills Area Education Agency (AEA.) A bid was received from MyTel to consolidate their telephone services at nine different offices throughout their territory. At the time, the ICN Managed Voice Service (MVS) was not available so we were not in a position to respond to the bid. They have a solution that will consolidate a multi-vendor approach. They were using several vendors, including the ICN, for long distance services only. They are leveraging their existing data network between the nine offices to move that traffic instead of having several lines to provide dial tone. The AEA still uses us for broadband but their waiver request is for a three year waiver that would end June 30, 2018. We would recommend the approval of this waiver as it does save the AEA money.

Kohorst moved to approve the waiver and Sellers seconded the motion.

Commissioner Kohorst – Yes  
Commissioner Lange – Yes  
Commissioner Lapointe – Yes  
Commissioner Sellers – Yes  
Commissioner Bruner – Yes

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### VI. Other Business

- **2016 Meeting Dates – Jontell Harris - ACTION Required**

In 2016, we are proposing that the telephonic meetings continue to be held on the third Wednesday, bi-monthly, at 10:30 am. The in-person/video meetings will continue to be held the third Thursday, bi-monthly, at 10:30am.

Lapointe moved to approve the meeting dates and Kohorst seconded the motion.

Commissioner Kohorst - Yes  
Commissioner Lange - Yes  
Commissioner Lapointe – Yes

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Commissioner Sellers – Yes  
Commissioner Bruner – Yes

- **Change in Connect America Fund (CAF) funding – Ric Lumbard**

This could have a detrimental impact to the private sector. We are watching very carefully because it will have an impact on the Universal Service Fund (USF) and it looks like the Federal Communications Commission (FCC) is going to be pretty aggressive with this. We don't think it will affect us directly but it could potentially affect the private sector.

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## VII. Adjournment

Commissioner Kohorst moved that the meeting be adjourned. Commissioner Sellers seconded the motion. The ITTC meeting adjourned at 10:58 a.m.

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ATTESTED TO:

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Richard Bruner, Chair, Iowa Telecommunications and Technology Commission

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